

GAVILAN COLLEGE CURRICULUM MEETING
Monday, February 9, 2009
3:00 – 4:30 p.m., BU 119

MINUTES

In Attendance: K. Bedell, D. Besson-Silvia, K. Campbell, S Carr, S. Dodd, B. Donovan, L. Hodge, V. Krimsley, R. Lee, F. Lozano, E. Luna, J. Maringer, J. Parker, L. Tenney, D. Young, D. Stone.

I. Call to Order

The meeting was called to order at 3:02 pm by Susan Dodd.

II. Agenda Adjustments

None.

III. Approval of Consent Agenda

A. Minutes of December 8, 2008 – Correction:

Item IV. A. 1. a-d. discussion well now read: Kaye Bedell discussed the LVN program and reported that with the changing roles in health care, nursing facilities prefer generic RN nursing students. Once licensed as LVN's, generic nursing students will have the option to continue in the RN program. There is no separate application process. AH 51 and AH 52 are sequential, even though the course titles are identical. These courses have updated language and added leadership components. Jesse would like Kaye to advise him when he should delete the old courses.

B. BOT 112 Business Computations with Machines

C. BOT 191A Workplace Skills

D. CSIS 112 Keyboard Speed Building

- **MSC** (L. Tenney/E. Luna) - by unanimous vote.

IV. Curriculum

A. New Business

1. NEW COURSE PROPOSAL – FIRST READING

- a. DRLT 100 Introduction to the Trade
- b. DRLT 102 Basic Applications
- c. DRLT 105 Mathematics for Drywall/Lathers
- d. DRLT 110 Residential Metal Framing
- e. DRLT 112 Doors, Windows, Exterior Systems/Building Documents
- f. DRLT 120 Blueprint Reading I
- g. DRLT 121 Blueprint Reading II
- h. DRLT 122 Blueprint Reading III
- i. DRLT 130 Welding I
- j. DRLT 131 Welding II
- k. DRLT 140 Exterior/Advanced Fire Control System and Partitions
- l. DRLT 142 Exterior Systems and Trim
- m. DRLT 150 Interior Metal Lathing System, Sound Control
- n. DRLT 160 Ceilings, Shaft Protection and Demountable Partitions
- o. DRLT 162 Arches, Furring and Advanced Systems
- p. DRLT 170 Advanced Construction Techniques

q. DRLT 298 Work Experience Drywall/Lathing Apprenticeship
Sherrean explained that this is another apprenticeship program that parallels the Carpenter Apprentice program which was previously brought through Curriculum; it will run at the same site in Morgan Hill. We are also taking this one over from American River College effective July 1st.

- **MSC** (D. Young/J. Maringer) – vote on all together – unanimous.

2. NEW COURSE PROPOSAL – SECOND READING

- AH 51 Medical-Surgical Nursing
Kaye Bedell took AH 51 – 56 to the Board of Registered Nursing. The BRN Education Committee approved these on January 15, 2009.
 - **MSC** (J. Maringer/D. Young) - by unanimous vote.
- AH 52 Medical-Surgical Nursing
 - **MSC** (D. Young/D. Besson-Silvia) - by unanimous vote.
- AH 53 Medical-Surgical/Maternal-Neonatal Nursing
 - **MSC** (D. Besson-Silvia/E. Luna) - by unanimous vote.
- AH 54 Medical-Surgical/Pediatric Nursing
 - **MSC** (E. Luna/J. Maringer) - by unanimous vote.
- AH 55 Medical-Surgical/Mental Health Nursing
 - **MSC** (D. Young/D. Besson-Silvia) - by unanimous vote.
- AH 56 Compensatory Nursing Practice
This will require an additional admission procedure to move to Advanced Standing.
 - **MSC** (J. Maringer/D. Besson-Silvia) - by unanimous vote.
- LIB 736 Library Research: Develop a Topic
Non-credit, 6-hour course (no units earned). Can be done as a class with at least 15 students or individuals can come in and their hours would be monitored through I-Learn. Students would get help learning about the different parts of the research process; work one-on-one with the librarians on their research papers. Bonnie asked Victor for help with the TOPS code.
 - **MSC** (D. Besson-Silvia/D. Young) - by unanimous vote.
- LIB 737 Library Research: Avoid Plagiarism
Same information as for LIB 736.
 - **MSC** (D. Besson-Silvia/J. Maringer) - by unanimous vote.

3. MODIFICATION OF EXISTING COURSE – FORM C

- CGD 2 2D/3D Technical Computer Graphics (and Design) I
Update to add more structure and create a more focused course. Units have been decreased. Dr. Colette McLaughlin will be the instructor.
 - **MSC** (D. Young/J. Maringer) – unanimous.
- CGD 4 2D/3D Technical Computer Graphics (and Design) II
Course Update
 - **MSC** (D. Besson-Silvia/J. Maringer) - by unanimous vote.
- CGD 8 Computer Graphics Application I
Course Update
 - **MSC** (J. Maringer/D. Young) - by unanimous vote.
- PHIL 2 Introduction to Logic
Liz Hodge – update to SLO's, text, and grade distribution done differently.

- **MSC** (D. Besson-Silvia/S. Carr) - by unanimous vote.
- e. PHIL 3A Ethics
Update to SLO's, text, and grade distribution done differently.
- **MSC** (D. Young/J. Maringer) – by unanimous vote.
- f. PHIL 3B Contemporary Moral Issues
Update to SLO's, text, and grade distribution done differently.
- **MSC** (D. Besson-Silvia/D. Young) – by unanimous vote.
- g. PHIL 4 Critical Thinking and Writing
Update to SLO's, text, and grade distribution done differently.
- **MSC** (D. Besson-Silvia/D. Young) – by unanimous vote.
- h. PHIL 6 Comparative Religions
Update to SLO's, text, and grade distribution done differently. Also, the “A” was removed to make it PHIL 6, in order for the course not to be considered sequential.
- **MSC** (J. Maringer/D. Young) - by unanimous vote.
4. DISTANCE EDUCATION – FORM D
- a. LIB 736 Library Research: Develop a Topic
Track time and deliver content through I-Learn (branded name for Moodle). Intent is to do this online – all participants don't have to be in the same place at the same time. Basic Skills students might have less success with online classes. Course may be done online and in person.
- **MSC** (D. Besson-Silvia/L. Tenney) - by unanimous vote.
- b. LIB 737 Library Research: Avoid Plagiarism
Same information as above LIB 736.
- **MSC** (D. Besson-Silvia/F. Lozano) - by unanimous vote.
5. CERTIFICATE OF PROFICIENCY – FORM J
- a. Certificate of Proficiency in Classical and Contemporary World Philosophies and Religions
Liz Hodge – her students take almost all her classes and she wanted to provide a certificate for these students. This would be a good basis for transfer. She worked with Mary Allen on the SLO's. Enrique believes this is a good certificate to have – they are doing similar things in Social Sciences. This is a Certificate of Proficiency (low unit certificate) and not a Certificate of Achievement that needs to go to the Chancellor's Office.
- **MSC** (D. Young/E. Luna) - by unanimous vote.
6. CERTIFICATE OF ACHIEVEMENT – FORM F
- a. ESL Certificate of Achievement – Intermediate Level
- b. ESL Certificate of Achievement – Advanced Level
Certificate of Achievement within the ESL Program. At the Intermediate and Advanced levels, it gives a student who does not go through the entire ESL program a certificate at about halfway through. It highlights success and retention. Certificates are for day or evening students. Victor will help with the application for sending this to the Chancellor's Office.
- **MSC** (D. Young/D. Besson-Silvia) – by unanimous vote.

7. MODIFICATION OF EXISTING PROGRAM – FORM G

- a. Adding new Certificate of Achievement to Communication Studies program. Modification to existing Certificate of Achievement. Clean-up the discipline, update to move through Curriculum. Correction: Presentation Graphics is 1 unit not 3 units. This will go to the Chancellor's Office as a low unit certificate.
 - **MSC** (D. Young/E. Luna) – by unanimous vote.

V. Discussion/Information Items - please send to Susan any topics you would like to have as discussion items at future meetings.

A. Access to Course Outlines – Bonnie is working very hard to get all the course outlines done from Banner. We are also waiting for Kyle Billups to return from jury duty to upload all the information to the website. Susan asks that everyone continue to work on updating their courses. Enrique asked about the Syllabus function in Banner – it doesn't really show the syllabus? This is a complication with Banner. This and other issues are being worked on.

B. Meeting Location/Time for Spring Semester – Susan asked for everyone's preference on time and location.

Option A – Bu 119 @ 3:00 pm with individual computers - or -

Option B – 2:30 pm, somewhere else without individual computers.

Option A was the preferred time and location.

VI. Adjournment

At 3:50 pm by consensus.

Distribution:

S. Au-Yeung, K. Bedell, D. Besson-Silva, M. Bumgarner, S. Carr, E. Crook, S. Dodd, B. Donovan, R. Hannon, R. Hernandez, V. Krimsley, B. Lawn, R. Lee, F. Lopez, F. Lozano, E. Luna, M. Machado, J. Maringer, J. Olivas, J. Parker, J. Pruitt, A. Rosette, C. Salvin, J. Stewart (ASB Representative), L. Tenney, D. Van Tassel, E. Venable, D. Young, G. Cardinalli, K. Day, M. Cortes, T. Newman, O. Magana, A. Oropeza, C. Starr, D. Stone.